

Our Commitment, We will.....



Policy & Compliance

- Meet our obligations under the Health and Safety at Work Act 2015, and Health and Safety Regulations at Work 2016
- Ensure compliance with statutory legislative requirements and current industry standards
- Regularly review policies and procedures, including following any significant changes to work procedures or following any significant accident



People & Culture

- Provide a workplace environment where a positive Health and Safety culture can flourish
- Facilitate continuous improvement in Health and Safety performance and open communication with all staff in all Health and Safety matters
- Ensure that a co-operative and collaborative relationship exists between management and workers to achieve and maintain best practice in Health and Safety
- Ensure all individuals understand their responsibilities for Health and Safety
- Ensure everyone gets safely home each day



Systems & Procedures

- Provide written procedures for safe operation of systems and equipment
- Accurately record, monitor and report all workplace incidents and events
- Provide appropriate inductions to all workers covering relevant aspects of safety management, hazards, PPE and training requirements to ensure safety while at work
- Provide an injury management/rehabilitation/return to work plan for any ill or injured worker to ensure a safe and early return to work

Roles & Responsibilities

The onus of responsibility for health and safety exists across all roles and responsibilities within Opuha Water Ltd. There is a shared interest in collectively providing a great health and safety system; to provide this, Directors, Management and Workers have different roles and obligations to make it a success.

These roles and their key responsibilities are described below.

Directors & CEO

- Acquire (and keep up-to-date) knowledge of work health and safety matters
- Understand the nature of Opuha Water's operations and the general hazards and risks associated with them
- Make sure the company has appropriate processes for receiving information on hazards, risks, and incidents, evaluate that information, and respond in a timely way
- Make sure there are processes in place so that the company complies with its legal obligations
- Verify that appropriate resources and processes have been provided and are being used

CEO & Management

- Lead risk and hazard management
- Provide appropriate resources and processes to eliminate or minimise the health and safety risks associated with the company's operations
- Ensure that safety and health related matters are promoted to all staff
- Making sure all new staff, contractors and visitors are inducted in the relevant Health & Safety procedures
- Identify tasks or areas that fail to comply with Health & Safety standards and initiate the appropriate corrective actions
- Ensuring all accidents/illness/incidents are accurately reported, recorded and investigated
- Ensuring WorkSafe New Zealand is notified of any notifiable event in a timely manner
- Ensuring staff training on Health & Safety matters are kept up-to-date and documented
- Supervise rehabilitation programmes or back to work activities for injured workers

Management & Workers

- Working in a safe manner to protect themselves, their fellow workers and all plant, property and equipment
- Only operating equipment for which they are deemed to be competent in operating
- Abiding by all displayed rules, safety regulations, policies and procedures
- Keeping their work area or equipment clean and tidy and maintaining a high level of housekeeping
- Wearing appropriate personal protective equipment
- Ensuring no acts or omissions while at work causes harm to any other person
- Being familiar with all emergency equipment and all emergency site procedures
- Not willingly interfering with or misusing items or facilities provided, in the interest of safety
- Reporting all accidents, injuries and near accidents as soon as possible and taking all reasonable action to eliminate their recurrence
- Reporting any hazardous condition, situation or event